

Director's notes for September 16, 2025

I will not be available on September 17, 2025. I will be at the Civic Center for the start of the Leadership Lebanon class. I must go to a class once a month until May 2026. I must be at the first class. The remaining courses will be held on the third Wednesday of each month from 8:30 am to 4:00 pm.

Tonya, our new janitor, will start on September 18, 2025. Janice may come in and walk her through everything in the building that needs attention.

Sandy, who has been with us for four years, wants to come to work on Saturdays. We will be looking at getting someone who can work evenings. Sandy is an excellent employee.

Our next employee meeting is on 9/26/25 from 8:00 am to 10:00 am.

The fire department came in on 9/5/25. They found that two exit signs did not work. We need an FDC sign on the pump house. That is ordered. Mike suggested we get one more fire extinguisher. One is by the boardroom and one is in the museum. The distance is under code, but he stated that if there were a fire, it would be nice to have one closer. We have 60 days to fix these things.

I am going to try to meet with Mark C, Mike S, Susan M, and Kerry L on September 23 to review the 2026 budget.

The Friends' first book sale starts on October 2, 2025, from 4:00 pm to 7:30 pm. It is also on the 3rd and 4th of October from 10:00 a.m. to 3:00 p.m.

A reminder: the Foundation is hosting a fundraiser on October 16, 2025. Tickets are limited. Food will be provided by Andy's 417. Drinks will be provided by Jude's. You can also bid on your favorite baskets. It will be a lot of fun.

Lisa Anthony will start going to the Foundation meeting.

Numbers for September

Pam put 301 new items into circulation

August 2025 Numbers

Inbound Ill's-624

Outbound Ill's-641

Number of Patrons that walked in the Library in August: 7,946

The difference between July and August is 427 people (with one day closed in July and No days closed in August)

Financial report for August 2025

Amount Patrons Paid in for Lost/Damaged items.

Cash-\$169.98 Debit-\$35.95

Used Bookshelf inside the Library

Cash-\$157.01 Debit-\$50.99

Museum Donation-\$182.98

Number of Libby checkouts for Lebanon: 2,675

New Libby users for Lebanon-29

Erica's numbers Patron Visits

Route 66 Museum: 9,545

Outreach Numbers

Deliveries: 7

Books Delivered: 200

Events: 2

People Served: 142

Programming Numbers

Children's Events: 2

People Served: 35

Teen Events: 1

People Served: 30

Adult Events: 2

People Served: 70

Total Events: 5

Total People Served: 135